



SANTA CLARA ADULT EDUCATION

NEWSLETTER

OCTOBER 2018

Issue 3

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Director's Message

Dear Adult Education Team,

Welcome to the 2018-19 school year! I am looking forward to another successful and exciting year of stellar teaching and deep learning at Santa Clara Adult Education (SCAE).

On this note, Santa Clara Unified School District has identified three areas of focus for the district. These three areas are, improved attendance for all students, increased student graduation rates and more positive outcomes for students receiving special education services. These focus areas apply directly to our efforts within Adult Education as we work towards increased enrollment in all classes, improved persistence in student course completion and beneficial outcomes for students with diverse needs. These focus areas also tie in well with our Adult Education Program goals of: fiscal solvency, continued high quality customer service, promotion of positive student learning, enhancement and expansion of services offered and improved communication across the organization. Collectively, these will be important themes that guide our Adult Education efforts this year.

On behalf of our Adult Education Leadership team, I'd like to thank you in advance for your dedication, enthusiasm and all around efforts to support each and every student. You are appreciated!

Brenda Carrillo, Ed.D.
Director, Educational Options

“Anyone who stops learning is old-
whether this happens at twenty or at
eighty. Anyone who keeps on learning
not only remains young but becomes
constantly more valuable-regardless of
physical capacity.”

Henry Ford

Career and Technical Education



About Connie Webb CTE – PROGRAM SUPERVISOR

Connie began her journey as a teacher at SCAE in Fall 2005. She taught the Microsoft Office Applications, QuickBooks and Keyboarding in the instructor guided Computer Lab. In 2009 she moved on to work for a CalWorks grant program “Santa Clara Works” which was also located on the SCAE campus. When the grant was not renewed Connie was offered the position of CTE Program Coordinator at MVLA Adult School. Over the next 8 years she developed highly successful career training programs in healthcare, business and Internet Technology. Connie decided to return back “home” to SCAE when the position as CTE Supervisor became vacant. Connie is student-centered and her goal is to help every student succeed. A big focus in her new role is to develop short-term skills training programs aligned to our local labor market and to create more awareness within our community for the high-quality programs SCAE has to offer. Connie is an advocate for those who have no voice. She volunteered in the HUD center on campus for several years as well as in the Sunnyvale Homeless Shelter (Old Armory and interim Innovation Way). She is also a mentor for disadvantaged youth in the MVLA Mentor-Tutor Connection.

The CTE/High Tech Team

A special Thank You goes out to our CTE and High Tech instructors for making a difference every single day in their students lives:

- **Jane Rice:** Jane teaches the Office Skills Program in room K2. Jane is an expert in Microsoft Office Applications and is currently teaching on 4 mornings, 2 afternoons, and 2 evenings. She is also preparing for the transition from Office 2013 to 2016 and she is developing lesson plans for the Google Applied Digital Skills program offered in Winter.
- **Gail Yee:** Gail Yee is our College and Career transition advisor for CTE and works one-on-one with students from our core programs at all hours of the day. Gail is also an instructor of Workplace Skills and Communication. These classes build the backbone for successful employment.
- **Vikash Chand:** Vikash is our accounting expert and is teaching Accounting I and II and QuickBooks I and II. He recently aligned the curricula for Accounting and QuickBooks with Mission College to ensure students have a smooth transition to college. He is also working on internship opportunities for eligible students at one of the biggest payment systems companies.
- **Bhavan Avula:** Bhavan is teaching the Python programming language and is one of our industry experts in this field. He is teaching a Wednesday evening course and is helping students get a foundation for this interpreted high-level programming language for general-purpose programming, which is high in demand.

Outlook CTE

In our continuous effort to serve the community and our local businesses effectively, SCAE is expanding its Career Technical Education (CTE) programs to ensure students obtain market-relevant skills that meet local labor market demands. CTE is currently developing programs which lead to industry certification and employment and is working with our Community College partners to create transition pathways to college.

We are excited to launch a Medical Assistant program in February 2019 to support students entering this high-in-demand career field with a 23% projected growth rate over the next 10 years.

We are also collaborating with the American Optometric Association to train students for a career as a Optometric Technician to help fill the many entry-level job openings in the field of vision care.

Another emerging technology is Fiber Optics and we are proud to offer a Certified Fiber Optics Technician program this quarter which includes paid placement in training-on-the job positions for eligible students.

CTE - High Tech Wants Your Input and Ideas!

We all have a mutual interest to serve our students and help them be successful. Please reach out to me if you have any ideas for new CTE programs that are relevant to our labor market or if you know of anyone who works in Healthcare, Business, or Internet Technology who wants to be a teacher. We can guide them to get a preliminary CTE teaching credential. Email Connie at cwebb@scusd.net. Looking forward to your input.

Enrichment Program

SCAE at Christmas in the Park

SCAE is participating in the "Christmas in the Park" program held at the San Jose Convention Center Plaza de Cesar Chavez Park

(www.christmasinthepark.com). SCAE has purchased a Community tree that will be between 5 and 8 feet tall.

We are hoping that each program and class will make decorations for the tree that represent your program or class. We want to use this opportunity advertise our school and the many great programs we have on and off campus. In addition it

will provide the opportunity for groups to work together having fun and being creative. There are plenty of websites with ideas for object decorating!

We need about 60 decorations done by November 14th. Decorating the tree is scheduled for Tuesday November 20 from 9:00 am to 5:00 pm, Wednesday November 21 from 9:00 am to 5:00 pm and Friday November 23 from 9:00 am to 12:00pm. Event Hours: Daily 9:00am-Midnight from the day after Thanksgiving through New Year's Day.



Please join us and be part of this community event. Email Rachael Peterson at rpeterson@scusd.net for more information in coordinating the decoration process, generating ideas, and/or use of the kitchen and art room for group decorating projects. We will also need several volunteers to put the decorations on the tree as well as take them down after the event.

Enrichment Program New Staff

The SCAE Enrichment program would like to welcome the following staff members who joined us in the Language and Woodworking programs.



Pary Sarraf
French Instructor

Pary has pursued her passion for the French language by teaching those who share her enthusiasm and passion. She has been teaching French for the past twenty years. Her students appreciate her knowledge and diligence in an interesting, stimulating and inducing ambiance. Pary has a M.A. degree in French Language and Literature. She holds the California Adult Teaching Credential.



Kayoko Iwasaki
Japanese Instructor

Kayoko has over 25 years of experiences in teaching Japanese language at university and public school systems in the United States and Canada, including the University of Pennsylvania, Villanova University, and the University of Manitoba. She has Master degrees from the University of Maryland, College Park MD and Women Nutrition College in Japan.



Larry Truhe
Woodshop Instructor

Larry has a degree in teaching and engineering. His love of woodworking began at age 7 when his grandfather gave him a small coping saw. He grew up in a family with a father and a grandfather who were builders. Larry has a 30 year engineering background and after he retired from Hewlett Packard he obtained a General Contractor license in 2002 and has been doing woodworking ever since. He has developed an appreciation for precision tools and heirloom quality furniture which he has sold in area galleries. Larry has added many uniquely creative one-of-a-kind classes to our woodworking program.

Family Resource Center

The Family Resource Center (FRC) is a centralized location to increase collaboration, streamline services, and provide additional resources to help families become more engaged in their child's education. The services provided will help families access critical information that is readily available in accessible formats and languages promoting culturally appropriate practices reflecting our parent community.

The FRC has created a [FRC Materials Google Drive](#) where you can find the most up to date brochure, flyers and resources. For upcoming events and workshops, please visit the Santa Clara Unified School District Website under the [Family Resource Center Homepage](#).

The FRC has a new electronic [Referral Form](#). Make sure to add this page to your Favorites Bar so that it is easier to locate! The FRC staff will contact referred families directly to schedule an appointment with them. Please make sure to provide as much information as possible, so that FRC staff can better assist the families.

The FRC continues to partner with the Reaching Out Center, to provide food once per month on a first come first serve basis to SCUSD families who qualify for Free and Reduced Lunch. Please share the [Food Distribution Flyer](#) with families who may be interested. If you like to volunteer to pack or distribute food, please sign-up on the [Volunteer Sign Up - SCUSD Family Resource Center](#).

For more information about the Family Resource Center, please contact Johanna Gonzalez at johgonzalez@scusd.net or ext. 3528.



About Johanna Gonzalez Family Involvement Facilitator

Johanna Gonzalez is the new Family Involvement Facilitator in the Family Resource Center. She began working in the field of education as a school Office Manager at a Title 1 school, and volunteering her time teaching ESL classes to parents in her school community. Johanna, originally from Southern California, earned her Master's Degree in Public Administration and a Bachelor's Degree in Public Health from California State University Los Angeles.

Upon earning her degree, she moved to Northern California where she began working with the Palo Alto Unified School District in the Wellness and Support Services Department supporting school based services in mental and physical health, social emotional learning, and LGBTQQ youth.

Her commitment to community-wide education was sparked through her time spent as a volunteer for Westminster Free Clinic, serving low-income families in her community with free medical care and health education. Johanna is passionate about informing and empowering students and families to overcome barriers that impact learning and their everyday life.

A graphic for a food distribution event. It features a background image of various fresh produce like mushrooms, carrots, and lemons. A large white circle is overlaid on the center, containing the following text:

**Family Resource Center
FOOD DISTRIBUTION**

The Family Resource Center, in partnership with the Reaching Out Center, provides food once per month on a first come first serve basis to Santa Clara Unified School District families who qualify for Free and Reduced Lunch. For more information about the food distribution, visit the Family Resource Center, www.santaclarausd.org or call (408) 423-3541.

2018-2019 Distribution Dates

September 17	November 19	January 14	March 11	May 13
October 8	December 10	February 11	April 8	June 10

Time: 1:00 pm

Location: Family Resource Center (Santa Clara Adult Education Campus)
1840 Benton St, Santa Clara, CA 95050



Skills Plus and Independence Network



SKILLS PLUS

Help for stroke survivors

The Skills Plus wine tasting fundraiser held on September 9th was a great success. The fundraiser raised over \$4,000 to support the Skills Plus Program. Skills Plus is an innovative program of education and training for survivors of stroke and other neurological impairments.

Thanks you to Cathleen Lencioni and all the wonderful volunteers for organizing such a successful event!



Staff: For Skills Plus and Independence Network

About James Ferris- Independence Network Lead (TOSA)



James Ferris is the new lead Teacher On Special Assignment (TOSA) for Independence Network. James has an AA in Liberal Arts and BA in Psychology. James started with the district as a para educator for the post-secondary program, and shortly thereafter became a teacher for both Independence Network and the Program for Students with Developmental Disabilities (PSDD) at Mission College. James has been with the district for 10 years, and is honored to be a part of SCAE

About Cathleen Lencioni – Skills Plus Lead (TOSA)

Cathleen Lencioni as the new lead Teacher on Special Assignment (TOSA) to oversee the coordination of the Skills Plus Program. Cathleen earned a BS in Health Science from California University, Fresno and a MA in Occupational Therapy at San Jose State. She's been teaching Independent Living Skills in the Skills Plus program for 8 years. Cathleen provides support in planning, organizing & coordinating educational programs and activities related to instruction, curriculum & program development, as well as partnership implementation & coordination



English AS A Second Language Program



Bill Kyle is an ESL instructor, who has taken the lead in creating an SCAE Student Leadership Group. The group meets in room D3, 9:00am -11:30am on the first Monday of the month. There are student representatives from ESL, CTE and Hi-Set Programs. The student Leadership Group is hard at work preparing for the Job and Resource Fair which will be held on Wednesday, October 17, 11:00am-2:00pm in the multipurpose room.

If you have any students who are interested in working on schoolwide projects, please email Bill at bkyle@scusd.net

Adult High School Diploma

We encourage all individuals interested in pursuing their high school diploma to visit the Santa Clara Adult Education Office to schedule an orientation meeting. Students must be within 60 credits of graduating and place at least at a 9th grade level on the CASAS assessment to be eligible for the High School Diploma Program. Students who don't meet these requirements will be referred to other programs accordingly.

The High School Diploma Program has adjusted the class meeting times to meet student needs.

About Myrna Zendejas New SCAE Counselor



Myrna Zendejas serves as the counselor for the High School Diploma Program. Myrna has been in the field of education for over 20 years. She has supported parent education programs related to health, behavior and academic success. Myrna has worked with vulnerable and marginalized communities such as migrant, homeless, and foster youth. Additionally, Myrna has supported schools throughout Santa Clara County with tobacco-use prevention education, bullying, suicide, and drug and alcohol prevention.

Myrna is a Santa Clara Unified alumni. She graduated with a BA in Human Development and a Master's Degree in Social Work. She worked at the Santa Clara County Office of Education as the Health Specialist for the Migrant Education Program and as the Student Health and Wellness Supervisor under the Safe and Health School Department. Most recently Myrna served as the Wellness Outreach Worker and Social Worker for the Palo Alto Unified School District

Myrna is passionate about partnering with families to support the wellbeing and academic achievement of all students.

New HIGH SCHOOL DIPLOMA SCHEDULE

<u>Mornings</u>	<u>Time</u>
Monday	9am-11am
Tuesday	9am-11am
Wednesday	9am-11am
Thursday	9am-11am
Saturday	9am-11am

<u>Evenings</u>	<u>Time</u>
Monday	6:30pm-8:30pm
Tuesday	6:30pm-8:30pm
Thursday	6:30pm-8:30pm

Wilson Preschool



About Daya (Mireya) Sanchez Wilson Preschool/Parent Education Coordinator (TOSA)

Daya (Mireya) Sanchez- is the new Wilson Preschool/ Parent Education Coordinator (TOSA). Daya attended UC Berkeley where she majored in Political Economies. After college, she spent a year in AmeriCorps working on nutrition, gang-prevention and educational initiatives for youth in an at-risk neighborhood. After earning her Multiple Subject Bilingual, Cultural, Language and Academy Development credential at San José State, Daya taught in a 5th grade bilingual classroom and a summer migrant education program in San José Unified. Daya went through Wilson Preschool with her three children. Daya is looking forward to being back at Wilson to help support the teachers, parents and students that make Wilson such a special learning environment.

Updates and Important Information

SCAE's CaIWORKS PROGRAM

Students who meet certain income requirements and have children under the ages of 18, may be eligible to receive cash assistance, support with school tuition, healthcare and transportation. Options to determine qualifications:

Apply in person at these Santa Clara County Social Services Locations:

Central San Jose
1879 Senter Rd.
San Jose, CA 95112
408-758-3500

North County
1330 W. Middlefield Rd.
Mountain View, CA 94043
408-278-2400

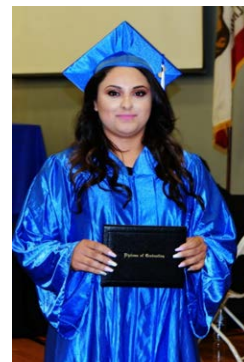
Go on line at: www.mybenefitscalwin.org

For more information please contact

CaIWORKS Program Coordinator: **Gilbert Seegmiller** at 408-423-3540 or by email: gilbert.seegmiller@mvla.net

"I am thankful for completing the HSD Program here at SCAE. I am looking forward to enrolling into a Healthcare program in the fall."

Daisy, HSD Student



"After completing my HSE Program at the SCAE, I got hired a multiple job sites within the country."

Ashley, Hi-Set Student



Frank Giacomelli is the Campus Supervisor for SCAE. He has his BS in Business Management and additional education in Sociology and Criminal Justice. He started with Wilson as a para-educator for the Alternative Placement Center program and recently made the transition to Campus Supervisor. Frank has been with the district for six years, and looks forward to working each day with all the programs and people this campus serves.



SCAE now has a company LinkedIn page to showcase school and promote programs. Check it out! <https://www.linkedin.com/company/santa-clara-adult-education/> If you have a LinkedIn profile, please follow us and encourage your students to follow us as well. Connie Webb is the administrator of the school LinkedIn page. Please email her any important news, pictures, events, or dates you would like to highlight and are appropriate for this professional platform. The more followers SCAE has the more awareness we can create for the high quality of our programs. LinkedIn also allows us to track our student's job placement and is a great tool to stay connected.

- ❖ Teachers for your reference the New Teacher Employee Handbook can be accessed [here: Employee Handbook](#). Please make sure you read it and turn in a signed receipt of acknowledgement page (page#2) and place in Bill Augustine's mailbox by October 30th, 2018.



Upcoming Events

- [FRC Distribution Dates \(link to flyer\)](#)
- CTE – Healthcare Programs (Free)
Orientation Dates and Time: 5:30pm-6:30pm
 - Wednesday, 10/24/18
 - Wednesday, 10/31/18
 - Wednesday, 11/07/18
 - Wednesday, 11/14/18
 - Wednesday, 11/28/18
 - Wednesday, 12/12/18
 - Wednesday, 01/16/19
- **October 17, 2018 - Job and Student Resource Fair**
Time: 11am-2pm at Multipurpose Room
- **October 18, 2018 Shakeout** - Please review the staff disaster plan located in all the classrooms for your evacuation route and more information in case of a real emergency.
- **October 22, 2018 Winter Registration**
- **October 31, 2018 Halloween Potluck & Costume Contest**
Time: 12:00pm-1:30pm
- **November 12, 2018 Veterans Day Observed – Campus Alarmed**
- **November 28, 2018 Orientation Fiber Optic Technician**
Time: 7:00pm-8:00 pm

OCTOBER

M	T	W	TH	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER

M	T	W	T	F	S	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER

M	T	W	T	F	S	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

