

SANTA CLARA ADULT EDUCATION (SCAE)

NEWSLETTER

DIRECTOR'S MESSAGE

Dear SCAE Community,

April is a special month for Adult Education. Not only does it signify that Spring is here, a time of transformation and forward motion, but it also includes Adult Education Week. Adult Education Week is meant to draw the attention of educational leaders, and the public to the benefits of adult education.

Adult Education programs have been offering high quality classes and programming for over 160 years in California. Because of Adult Education Programs, many individuals have improved English skills, honed a talent, acquired new job skills or improved their health and fitness. Adults of all ages and abilities benefit from the courses offered by Adult Education Programs.

On this note, this summer SCAE will be offering a full range of exciting classes, including new health and fitness courses! Be on the lookout for salsa lessons as well as swimming classes and registration for several Career Technical Education courses. There is much to look forward to at SCAE this summer!

Know that SCAE teachers, staff and leaders are especially appreciated during Adult Education Week.

Best,

Brenda Carrillo, Ed.D.
Director, Educational Options

“Education is no longer
thought of as a
preparation for adult
life, but as a continuing
process of growth and
development from birth
until death”.

Stephen Mitchell

Visit our website
Santa Clara Adult Ed [@santaclaradulted](https://www.santaclaradulted.org)



CAREER AND TECHNICAL (CTE) EDUCATION

Recruitment for Fall Cohorts Medical Assistant Training Program

Recruitment for the Medical Assistant Fall programs has started. Due to the high demand for this training we will be adding a day program. The day and evening program are open for enrollment as soon as students have attended an orientation.

Healthcare Programs Orientation Dates (Free) Room Q4

April 3, 2019	Wednesday	5:30-6:30 PM
May 15, 2019	Wednesday	5:30-6:30 PM
June 12, 2019	Wednesday	5:30-6:30 PM
June 22, 2019	Saturday	10:00-11:00 AM
July 10, 2019	Wednesday	5:30-6:30 PM
July 20, 2019	Saturday	10:00-11:00 AM
July 24, 2019	Wednesday	5:30-6:30 PM
August 14, 2019	Wednesday	5:30-6:30 PM
August 17, 2019	Saturday	10:00 - 11:00 AM



CTE-Healthcare Programs in the News

Santa Clara Weekly published an article on SCAE's new CTE Programs "Medical Assistant" and "Eye Care Technician". The full article online at this link:

[Santa Clara Weekly Article](#)

Job Postings for Students on SCAE Website

As a service and resource for students SCAE is now posting many job openings and career fairs that come our way, directly on our website. Please let students know that they can check out job postings on the tab "[Career Training](#)"



If you hear of job openings that could be of interest for SCAE students please email details to Connie Web at cwebb@scusd.net

New CTE Instructors

Welcome to the Team!

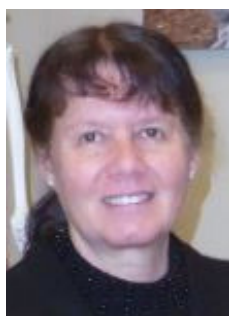
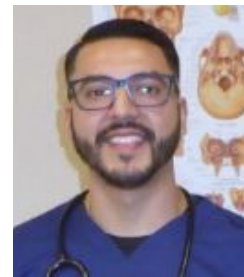


Glenda Crespo -Medical Assistant Instructor

Glenda is a Certified Medical Assistant and has a BA in Business Administration. She has 20+ years of work experience as a medical assistant and Cell Saver Technician in major Bay Area Hospitals. She also taught Medical Assisting and Medical Coding for over 5 years at a private college. Glenda is teaching computerized practice management on Mondays and Back Office Skills on Fridays in the MA evening program. We truly value having a teacher with Glenda's expertise on board.

Jose De Jesus Gaitan-Huizar - Medical Assistant Instructor

Jose is a Licensed Vocational Nurse and has a current Certified Nursing Assistant and a Certified Home Health Aide license. Jose has over 5 years of work experience at the VA Hospital and is now working at Kaiser. We are excited to have Jose teach the Medical Assistant Skills Lab on Fridays.



Mira Singer - Eye Care Technician Instructor

Mira has an MS in Software Engineering and a Designated Subject Adult Ed Teaching credential and taught computer applications at Santa Clara Adult Ed and Mountain View-Los Altos Adult School for 10+ years. Mira moved back to her home country, Israel, in 2013 where she enrolled at the University of Tel Aviv in the General Nursing Program for Bachelor Degree holders. Mira returned to the US last year and began her true passion "teaching". With her additional background in healthcare SCAE didn't think twice to hire her for the Eye Care Technician Program. A very warm welcome back!

Collaboration ESL/CTE - Computer Literacy

Jane Rice, instructor for computer applications, co-taught one evening a week in several ESL classes in February. She helped students set up accounts to practice their typing skills. She also introduced computer vocabulary and showed students how to navigate the desktop and open programs. This inter-department collaboration is part of our joint effort to support students to become career-ready.



NEW

ESL Orientation

ESL - ENGLISH AS A SECOND LANGUAGE

A new ESL Orientation was piloted in late March for evening students. During the four-week orientation students are evaluated, given program description and expectations, and provided with basic ESL classes. After the orientation, they are placed in an ESL class. The next ESL Orientation will be on **April 29, 2019**, for evening students only. For more informaton, please contact Mary Taylor at mtaylor@scusd.net

ESL Supplementary classes will be offered this summer in the morning, afternoon and evening. Look for offerings in the course catalog or online.

FAMILY RESOURCE CENTER

The Family Resource Center partnered with "3 Helping Hands" to provide household toiletries to families during a Food Distribution. 3 Helping Hands is an outreach organization that provides care packages, motivational speeches, supportive services, and computer coding classes for families, children, youth, and individuals with great needs in the community. 3 Helping Hands reaches out to schools and communities with care package programs in the bay area, as well as operates 9 permanent care package pantries.



For more information, please contact 3 Helping Hands at 3helpinghandsinfo@gmail.com

ENRICHMENT PROGRAM

Exploring the World of Gardening



At SCAE Teaching Garden students receive all training needed to create a bountiful garden of flowers and vegetables. Located in the back of the school next to Homestead Road, students work with nature and learn how to design their on-sight garden plot, learn sustainable gardening practices such as ecological and safe means to stop pests and diseases, when to harvest for peak beauty and freshness, how to judge soil structure, and how to spot nutritional deficiencies.

The Instructor, Jan Carey (pictured above) is a Master Gardener Extraordinaire, has volunteered with the UC Master Gardeners Program of Santa Clara County for 23 years, and is a trained California Nursery Professional. See the SCAE website for more information on this class.

SKILLS PLUS

Help for stroke survivors

Join Skills Plus staff, students and caregivers at the **Fight Stroke Walk (5k)** sponsored by the Stroke Awareness Foundation on **Sunday, May 5, 2019 from 9:00 am to 12:30 pm** at the San Jose Municipal Rosegarden.

For information and registration go to <https://www.strokeinfo.org/fight-stroke-walk>



Skills Plus Individual Success Story: When Joe started classes his upper body was tight and leaned to one side. He depended on the back of the wheelchair for postural stability and on his family/caregiver to stand. With his positive attitude and hard work, he now sits upright away from the back of the wheelchair with a caregiver nearby and can turn his body and head. With minimal assistance, he can stand holding onto the parallel bar and move to/from his wheelchair. Such gains have made it easier for him to socialize with students and staff and participate in class activities as well as for his family/caregiver to help him with tasks at home. Congratulation's Joe!

Adults with a neurological disability can enter the Skills Plus Program any time during the school year. For more information contact Cathleen Lencioni 408-423-3570.

INDEPENDENCE NETWORK (IN)

The Independence Network (IN) program serves adults living with disabilities. The program provides opportunities to enhance life and social skills, educational knowledge and community interaction skills.

Thank you to FINS (Friends of Independence Network Students) for hosting a fundraiser dinner and silent auction on **April 6th, 2019** at Mariani's. The event was a great success!



WILSON PRESCHOOL



The classes have been on some exciting field trips--cooking at Pizza My Heart, gymnastics at California Sports Center, visiting the animals at Rancho San Antonio and storytime at the Mission Branch Library.

The preschool's annual Giraffe fundraiser will start on **April 22nd through May 2nd**. Visit room L-3 starting on April 22, 2019 to check it out and bid on all of our amazing prizes.

Family Night is on **May 3rd at 5:00pm** in the multipurpose room.



EXERCISE & WELLNESS

NEW! SCUSD Employees!

Come take **One FREE** swim/exercise class at the Santa Clara Adult Education pool!

Call for more information 408-423-3500



NEW! Family Yoga Day and Time
Saturday's at 10:00 am

NEW! Yin Yoga
Monday's at 6:30 pm

A challenging yet quiet form of yoga, simple, gentle postures held for 3-5 minutes. Great for youth up to seniors. Compliments all forms of exercise and lifestyle. Improves muscle strengths and helps prevent injury.



Congratulations to the class of 2019!

HIGH SCHOOL/HIGH SCHOOL EQUIVALENCY

The High School Diploma Program students continue to work diligently as graduation approaches.

However, it is not too late to enroll in the program. Interested students should stop by the main office to schedule a meeting to learn more about these programs or call (408) 423-3500.



UPDATES

Santa Clara Adult Education

30 Years of Excellence



OPEN HOUSE

May 8, 2019 at 5:30 pm to 7:00 pm
Multi-purpose room
1840 Benton St, Santa Clara, CA 95054

Invite students and colleagues! SCAE staff will be available to answer questions. Refreshments, demonstrations, entertainment, and prizes will be available.



Recent on-campus staff development opportunities have included

- “Implementing English Language Proficiency standards in the classroom” by nationally recognized trainer Jamie Adelson-Goldstein
- “Enhancing your Students Reading Skills” by Kathy St. John, Adult Literacy Expert.

IMPORTANT REMINDERS

Spring Break Week Hours

The SCAE front office will be open from 8am-5pm during spring break week (April 15-19). We are closed on **Friday, April 19th** and the alarm will be set. On Saturday April 20th a custodian will be on campus and the regular alarm schedule will be in place.

Professional Conduct

SCAE is fortunate to have teachers and staff who support all students and strive to create positive learning environments in each classroom and across the campus. Please continue to be mindful that all interactions with students reflect good judgement and professional boundaries.

For example, SCUSD staff are to refrain from inviting students to their home, driving students in their cars, or fraternizing with students. Please review SCUSD, Board Policy 4119.21 (Personnel) for more information on this topic. If you have any questions, contact Dr. Carrillo at (408) 423-3501.

Technology Equipment Replacement Procedure

For Technology Equipment Replacement, user will need to fill out “Fixed Asset Disposal Request” form.

1. You can find this form from District Intranet purchasing page. Link: [Fixed Asset Disposal Request](#)
2. Submit original form to Supervisor for approval.
3. Wait for Supervisor and Purchasing Department to get Board approval.
4. Notify custodian to dispose of equipment when you receive final approval by Board.

Pedestrian Safety is a Two-Way Street



PEDESTRIANS

- Make eye contact with drivers before crossing the street
- Clearly show you intend cross
- Remove headphones and stay off cell phones while crossing

MOTORISTS

- Remember that EVERY corner is a crosswalk-stop for crossing pedestrians
- Scan the road for pedestrians, especially before turning
- Never pass a vehicle for stopped pedestrians



Safety Alert:

Wilson announces the "**Follow the speed limit Campaign**". We recently had speed limit signs posted throughout the campus. These speed limit signs should be a gentle reminder that we all need to be aware of the pedestrians we have on this wonderful campus! Below is a little info on auto-pedestrian accidents and above are some great tips to follow whenever you're driving.

The number of pedestrians killed on California roadways continues to rise at an alarming rate. In 2016, 867 pedestrians died, a nearly 33 percent increase from 2012. More than 14,000 pedestrians were injured. "At some point, we are all pedestrians," OTS Director Rhonda Craft said. "Let's take a step back from the hustle and bustle in our lives and start looking out for one another, both in the car and outside of it." To ensure we all get where we need to go safely, see above where OTS offers tips for pedestrians and drivers.

EVENTS CALENDAR

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July 7, 2019	Wed	5:30-6:30 PM
July 22, 2019	Sat	10:00-11:00 AM
July 24, 2019	Wed	5:30-6:30 PM
August 14, 2019	Wed	5:30-6:30 PM
August 18, 2019	Sat	10:00-11:00 AM



- April 22, 2019** **Summer Registration Begins**
- April 22 – May 2** **Wilson Preschool Giraffe Fundraiser Silent Auction in room L3**
- May 10, 2019** **Human Centered Design, Part II, 9:00 am to 3:30 pm, Hayes Mansion**
- July 5, 2019** **IN Students Award Ceremony, at 10:45 am in the Multi-purpose room**

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Santa Clara Adult Ed



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